

PIERCE COUNTY BOARD OF SUPERVISORS

Tuesday, September 26, 2017 – 7:00 p.m.

Courthouse – County Board Room

414 W. Main St., Ellsworth, WI 54011

1.	Call to order
2.	Call of the roll by the Clerk 2a) Establish Quorum 2b) Adopt Agenda
3.	Pledge of Allegiance to the flag
4.	Public Comment: County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	Discuss/Take Action Human Services Reorganization Plan
6.	Resolutions for consideration: First reading: 6a) Discuss/Take Action on Resolution 17-10 to Increase Compensation for Jurors 6b) Discuss/Take Action on Resolution 17-11 to Recognize Pierce County Treasurer & Provide Authorization to Act for Pierce County <i>*Adoption Requested on First Reading (6b only)</i>
7.	Resolutions for consideration: Second reading: 7a) None.
8.	Ordinances for consideration: First reading: 8a) None.
9.	Ordinances for consideration: Second reading: 9a) Ordinance No. 17-05 Create Chapter 36, Article III, Section 36-16: Cutoff Time for Filing & Recording Documents with the Office of the Register of Deeds
10.	Appointments: 10a) Board of Adjustment: Re-Appointment of Barry Barringer, Town of Trenton; term is from 07/2017 to 06/2020. County Board confirmation required.
11.	Future agenda items:
12.	Next meeting: Oct. 24, 2017; 7 p.m.
13.	Adjourn
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.	


jrf 09/15/2017

5.

Discuss/Take Action Human Services Reorganization Plan

September 20, 2017

To: Pierce County Board

From: Jo Ann Miller 

RE: Human Services Reorganization

The first document attached to this memo explains the reorganization as originally proposed and approved by the Human Services Board. Subsequent to the Human Services Board meeting, additional discussions indicated a better plan was to keep both CYF Manager positions, move the combined juvenile justice/ongoing social worker position to 100 percent ongoing, and not add a new ongoing social worker position. The second attachment is the draft minutes of the Finance and Personnel Committee approving the reorganization plan as amended incorporating the changes listed above. The Human Services Board will review these changes at their meeting on September 21.

If this reorganization is approved by the County Board, it will be incorporated into the 2018 Pierce County budget.

sgustafs@co.pierce.wi.us <sgustafs@co.pierce.wi.us>

Tue, Aug 29, 2017 at
11:18 AM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us, sgustafs@co.pierce.wi.us

Thank you for submitting request

Response summary

Timestamp

Tue Aug 29 2017 12:18:24 GMT-0400 (EDT)

Username

ronald.schmidt@co.pierce.wi.us

Meeting Date

2017-09-11

Agenda Item

Discuss and take action on Humans Services Reorganization plan.

Requesting Agency

Human Services

Background

At it's 8/17/2017 meeting the Human Services Board took action to approve reorganization plan B, directed reorg to begin in 2017 and provided direction to include Reorg plan costs of \$1,847 in the proposed 2018 departmental budget. Reorg Plan B - The department has considered Children Youth and Family (CYF) reorganization several times over the past few years. The concept has also been discussed with administration. A complete restructure of the CYF program would provide a nearly budget neutral reorganization. A. Eliminate 1.0 FTE Admin Assistant recently vacated. Use those resources and existing Foster Care SW 0.4 FTE resources to add 1.0 FTE Foster Care Coordinator - Social Worker. B. Make structural program changes from two units with two managers - CPS and Juvenile Justice- to one CYF unit and one manager. This plan transfers duties of an existing 1.0 FTE CYF unit manager to 1.0 FTE CPS Ongoing Social Worker. The funds designated for that manager position would be available to provide budget neutral funding for 1.0 FTE CPS Ongoing Social Worker. C. Changes in cost allocation and general reduction in administrative expense will have an effect of some claimed revenues. A small reduction in claimed revenue through the CLTS case management rate and other county fiscal claiming could occur. The resulting CYF program would need proper resources to accomplish the reorganization goals. Essential chain of command for the unit would be from the manager to three designated lead Social Workers - CPS IA, CPS ongoing and Juvenile Intake - to the line workers. The existing staff would need some HR changes to their lead capacities. D. Financial/HR issues of reorg: One of the three intended lead Social Worker positions would need to move to Lead Social Worker class L. The Temp IA position would not be needed in 2018. If the qualified Temp IA worker was interested in any position that results from reorg, classification Court Services Worker could be used or a new classification would need to be created to retain this qualified staff at the same compensation level. E. The remaining 1.0 FTE CYF manager should have position reclassified due to span of control increase and additional program duties of JJ. F. On-call expenses could increase if hourly lead Social Workers perform on-call supervision. The plan carries advantages and disadvantages from a service delivery perspective. There is nothing inherently correct about a classification system and we still have the basic facts: ongoing caseload has nearly doubled since 2015 and our current staff is in a developmental phase due to turnover and inexperience. The main advantage here is that the department would not make premature staffing decisions in behavioral health. Given a historical year of Winnebago IMD utilization in 2016, every consideration possible to maintain CBH community based staff and CCS staff is prudent. This plan is nearly budget neutral. Funds may be needed if the CYF manager, lead Social Worker staff, and Temp IA are authorized for any pay changes. This plan is a levy increase of \$1,847. This plan is a medium to long range plan and may initially destabilize the unit. Employee resignation could occur. If approved, reorg tasks would begin in 2017 and will be incorporated into the 2018 proposed budget.

Staff Recommendation

Approve 2017-2018 DHS Reorganization Plan

Recommended Motion: (Motion by seconded by to approve and authorize)

Motion by Dan Reis, seconded by _____, to approve 2017-2018 DHS reorganization plan.

Requestor's email address

ronald.schmidt@co.pierce.wi.us

**UNAPPROVED MINUTES OF THE
FINANCE & PERSONNEL COMMITTEE MEETING HELD
September 11, 2017 – 4:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room
414 W. Main St., ELLSWORTH, WI**

2017 – 09

1) Meeting Convened.

The Pierce County Finance & Personnel Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Jeff Holst called the meeting to order at 4:00 p.m.

1a) Those Present.

A quorum was established acknowledging 5 members present; 2 absent/excused.

Members present:

Jon Aubart	District #3	Bill Schroeder	District #14
Dan Reis	District #13	Jerry Kosin	District #15
		Jeff Holst	District #16

Absent/Excused: Scott Bjork-District #7; Ken Snow-District #9

Also present: Dale Auckland-Dist. #12, Jo Ann Miller-Administrative Coordinator, Bradley D. Lawrence-Corporation Counsel, Wanda Kinneman-Insurance Manager, Kathy Fuchs-Treasurer, Allison Preble-HR Manager, Peg Feuerhelm-Clerk of Courts, Jason Fey-Asst. Corp Counsel, Ron Schmidt-HS Director, Kristi Frederick-Human Services, Joy Lynn George-Human Services, Ann Webb-Fair Coordinator, Ramona McCree-CBIZ Benefits & Insurance, Dennis Polzin-CBIZ Benefits & Insurance.

1b) Public Comment.

None.

2a) Consent Calendar.

Motion by J. Kosin/J. Aubart to move item #4 Compensation for Jurors to after 2a, & approve agenda as amended, motion carried unanimously.

4) Discuss/Take Action on Resolution 17-XX to Increase Compensation for Jurors

Peg Feuerhelm explained that compensation for jurors has not changed in many years. Also that some people when serving on jury duty are not paid by their employer for the time they are off. An informal poll was taken with other counties to determine what they pay jurors & it was discovered that amount varies from \$16 to \$50 per day. She added that Judge Boles was recommending that compensation be increased to \$35/day for those serving on jury duty. Motion by J. Aubart/B. Schroeder to approve Resolution to increase compensation for jurors from \$16/day to \$35/day; motion carried unanimously.

2b-e) Consent Calendar.

Motion by J. Kosin/D. Reis to approve minutes of Aug. 7, 2017, Treasurer's report, & travel requests for Corp Counsel & Asst. Corp Counsel as presented; motion carried unanimously.

3) Discuss 2018 Renewal Update on Pierce County Health Insurance Plan

R. McCree & D. Polzin presented details regarding further savings they were able to negotiate with Anthem Health to help reduce costs to Pierce County. Committee thanked CBIZ for their impressive efforts. No

action taken.

5) Discuss/Take Action on Resolution 17-XX to Recognize Pierce County Treasurer & Provide Authorization to Act for Pierce County

K. Fuchs explained that some of the banking contacts want further confirmation that she indeed was elected County Treasurer & thus authorized to access & do business with Pierce County's accounts. She added that this resolution would meet their requirements & requested it be adopted on a first reading. Motion by D. Reis/J. Aubart to approve Resolution to Recognize Pierce County Treasurer Kathryn Fuchs as the County Treasurer. To forward to County Board with request to adopt on first reading; motion carried unanimously.

6) Discuss/Take Action Human Services Reorganization Plan

R. Schmidt explained with some detail about the positions recommended for changed as part of the department's proposal for reorganization. An adjustment to the original reorganization proposal is to keep both CYF Manger positions & change the shared ongoing/Juvenile Justice Social Work positions to 100% ongoing, and not add a new ongoing social work position. A/C J. Miller indicated that the increase would be approx. \$1500/year more than originally estimated, for a total of approx. \$3,500. Motion by D. Reis/B. Schroeder to approve reorganization plan of Human Services Dept.; motion carried unanimously.

7) Discuss/Take Action regarding temporary worker in UW Extension Dept.

J. Miller explained that a temporary employee in UW Extension will soon reach the 500 hour/year limit set by personnel policy & the department still has substantial work to be completed. The request is to retain the same worker for additional hours rather than hiring a new temporary worker & retraining that person. Motion by J. Kosin/B. Schroeder to approve additional 300 hours for temporary worker in UW Extension Dept.; motion carried unanimously.

8) Discuss/Take action on possible changes to the Pierce County Personnel Policy including but not limited to temporary worker hours and wages, exit interview process & travel policy

J. Miller presented several suggestions for possible changes to the Personnel Policy requesting direction from the Committee. Among them were compensation for temporary fair workers in supervisory positions, increase to 1100 hours/year the total allowable hours for a temp worker, travel policy, & issues regarding Exit Interviews. Committee was in favor of pursuing the suggestions in more detail & directed J. Miller to draft necessary documents & bring back to Committee. No action taken.

9) Discuss/Take action on bid to purchase tax deed property; TDF432/106-01019-0200; Village of Bay City

County Clerk J. Feuerhelm informed Committee that this property was advertised as required by Statute but no bids were received. After placing signs on the property one bid was received as follows: James & Pamela Peters in the amount of \$4,500. His recommendation was to accept the bid. Motion by J. Aubart/B. Schroeder to approve bid to purchase Tax Deed property in the Village of Bay City; TDF432/parcel #106-01019-0200 received from James & Pamela Peters in the amount of \$4,500 & provide bidder with a Quit Claim Deed to the same; motion carried unanimously.

10) Future Agenda Items

- Budgets

11) Next Meeting Date

Next regular meeting set for October 2nd, 2017 at 4:00 p.m. in the County Board Room, Courthouse. AC J. Miller reminded Committee that there would be a special meeting on Sept. 27th at 3 p.m. to review department budgets & determine what decisions need to be made to balance the 2018 Budget.

12) **Adjournment**

Meeting adjourned at 4:40 p.m. by motion of J. Aubart/D. Reis; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, County Clerk

6a.

Resolution for First Reading:

**Resolution No. 17-10 to Increase
Compensation for Jurors**



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Action Request

peggy.feuerhelm@wicourts.gov <peggy.feuerhelm@wicourts.gov>

Fri, Aug 11, 2017 at 10:31 AM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us

The following information was submitted on August 11, 2017 @ 10:31 am:

Meeting Date: September 11, 2017 @4:00 P.M.**Agenda Item:** Increase Compensation for Jurors**Requesting Agency:** Clerk of Circuit Court

Background: The current juror compensation rate was set on July 25, 1978 at \$16.00 per day plus mileage. Wis. Statute 756.25 states that each juror shall receive an amount not less than \$16.00 per day, as fixed by the county board, for each day of attendance and an amount equal to the mileage rate set under statute 20.916(8) for each mile traveled each day for going to and returning from their residence to the courthouse as set by the county board.

Staff Recommendation: I have surveyed the other counties in Wisconsin and the rate of compensation varies from \$50.00 per day to \$16.00 per day. Of surrounding counties St Croix is set at \$40.00 per day, Buffalo and Pepin are each at \$30.00 per day. I believe to fairly compensate the jurors the compensation rate should be set at \$35.00 per day.

Recommended Motion: Motion by _____ Motion seconded by _____
_____ to approve and authorize Increase Compensation for Jurors from \$16.00 per day to \$35.00 per day.

**UNAPPROVED MINUTES OF THE
FINANCE & PERSONNEL COMMITTEE MEETING HELD
September 11, 2017 – 4:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room
414 W. Main St., ELLSWORTH, WI**

2017 – 09

1) Meeting Convened.

The Pierce County Finance & Personnel Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Jeff Holst called the meeting to order at 4:00 p.m.

1a) Those Present.

A quorum was established acknowledging 5 members present; 2 absent/excused.

Members present:

Jon Aubart	District #3	Bill Schroeder	District #14
Dan Reis	District #13	Jerry Kosin	District #15
		Jeff Holst	District #16

Absent/Excused: Scott Bjork-District #7; Ken Snow-District #9

Also present: Dale Auckland-Dist. #12, Jo Ann Miller-Administrative Coordinator, Bradley D. Lawrence-Corporation Counsel, Wanda Kinneman-Insurance Manager, Kathy Fuchs-Treasurer, Allison Preble-HR Manager, Peg Feuerhelm-Clerk of Courts, Jason Fey-Asst. Corp Counsel, Ron Schmidt-HS Director, Kristi Frederick-Human Services, Joy Lynn George-Human Services, Ann Webb-Fair Coordinator, Ramona McCree-CBIZ Benefits & Insurance, Dennis Polzin-CBIZ Benefits & Insurance.

1b) Public Comment.

None.

2a) Consent Calendar.

Motion by J. Kosin/J. Aubart to move item #4 Compensation for Jurors to after 2a, & approve agenda as amended, motion carried unanimously.

4) Discuss/Take Action on Resolution 17-XX to Increase Compensation for Jurors

Peg Feuerhelm explained that compensation for jurors has not changed in many years. Also that some people when serving on jury duty are not paid by their employer for the time they are off. An informal poll was taken with other counties to determine what they pay jurors & it was discovered that amount varies from \$16 to \$50 per day. She added that Judge Boles was recommending that compensation be increased to \$35/day for those serving on jury duty. Motion by J. Aubart/B. Schroeder to approve Resolution to increase compensation for jurors from \$16/day to \$35/day; motion carried unanimously.

2b-e) Consent Calendar.

Motion by J. Kosin/D. Reis to approve minutes of Aug. 7, 2017, Treasurer's report, & travel requests for Corp Counsel & Asst. Corp Counsel as presented; motion carried unanimously.

3) Discuss 2018 Renewal Update on Pierce County Health Insurance Plan

R. McCree & D. Polzin presented details regarding further savings they were able to negotiate with Anthem Health to help reduce costs to Pierce County. Committee thanked CBIZ for their impressive efforts. No

RESOLUTION NO. 17-10
Increase Compensation for Jurors

WHEREAS, the right to a trial by jury is one of the core values of American citizenship and the obligation and privilege to serve as a juror are fundamental to our democracy; and

WHEREAS, a continuing and imperative goal for the courts, legal community and the public is to ensure that jury service is not unduly burdensome; and

WHEREAS, the rate of compensation for jurors was last set in Resolution 78-22 at \$16 per day however, pursuant to Wis. Stat. § 756.25, the county board may fix a higher amount; and

WHEREAS, some time has passed since compensation was increased and in order to ensure that jurors are fairly compensated for their time, the Circuit Court Judge and Clerk of Circuit Court reviewed the current rate and believe it would be appropriate to increase compensation to \$35 per day; and

WHEREAS, the Finance and Personnel Committee considered this matter at its meeting on September 11, 2017 and recommended the County Board of Supervisors approve increasing compensation for jurors at the rate proposed above.

NOW, THEREFORE BE IT RESOLVED, that the Pierce County Board of Supervisors hereby approves increasing the rate of compensation for jurors to \$35 per day.

Dated this 26TH day of September, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

6b.

Resolution for First Reading:

**Resolution No. 17-11 Recognize
Pierce County Treasurer &
Provide Authorization to Act for
Pierce County**

**** (Adoption requested on First Reading)**



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Request Form

sgustafs@co.pierce.wi.us <sgustafs@co.pierce.wi.us>

Tue, Aug 29, 2017 at 10:30 AM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us, sgustafs@co.pierce.wi.us

Thank you for submitting request

Response summary

Timestamp

Tue Aug 29 2017 11:30:12 GMT-0400 (EDT)

Username

kathy.fuchs@co.pierce.wi.us

Meeting Date

2017-09-11

Agenda Item

Resolution to Recognize Pierce County Treasurer and Provide Authorization to Act

Requesting Agency

Treasurer's Office

Background

Banking examiners are requiring more specific documentation regarding authority to open banking and investment accounts on behalf of Pierce County. Wisconsin Statute 59.25 specifies the duties of the County Treasurer in regards to banking and investments. This resolution will further specify the direct authority of the County Treasurer to act in these capacities.

Staff Recommendation

We recommend unanimous approval of the drafted resolution to Recognize Pierce County Treasurer and Provide Authorization to Act for Pierce County as presented.

Recommended Motion: (Motion by seconded by to approve and authorize)

Motion by _____, seconded by _____ to approve Resolution 17-XX and
recommend adoption by the County Board.

Requestor's email address

kathy.fuchs@co.pierce.wi.us

**UNAPPROVED MINUTES OF THE
FINANCE & PERSONNEL COMMITTEE MEETING HELD
September 11, 2017 – 4:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room
414 W. Main St., ELLSWORTH, WI**

2017 – 09

1) Meeting Convened.

The Pierce County Finance & Personnel Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Jeff Holst called the meeting to order at 4:00 p.m.

1a) Those Present.

A quorum was established acknowledging 5 members present; 2 absent/excused.

Members present:

Jon Aubart	District #3	Bill Schroeder	District #14
Dan Reis	District #13	Jerry Kosin	District #15
		Jeff Holst	District #16

Absent/Excused: Scott Bjork-District #7; Ken Snow-District #9

Also present: Dale Auckland-Dist. #12, Jo Ann Miller-Administrative Coordinator, Bradley D. Lawrence-Corporation Counsel, Wanda Kinneman-Insurance Manager, Kathy Fuchs-Treasurer, Allison Preble-HR Manager, Peg Feuerhelm-Clerk of Courts, Jason Fey-Asst. Corp Counsel, Ron Schmidt-HS Director, Kristi Frederick-Human Services, Joy Lynn George-Human Services, Ann Webb-Fair Coordinator, Ramona McCree-CBIZ Benefits & Insurance, Dennis Polzin-CBIZ Benefits & Insurance.

1b) Public Comment.

None.

2a) Consent Calendar.

Motion by J. Kosin/J. Aubart to move item #4 Compensation for Jurors to after 2a, & approve agenda as amended, motion carried unanimously.

4) Discuss/Take Action on Resolution 17-XX to Increase Compensation for Jurors

Peg Feuerhelm explained that compensation for jurors has not changed in many years. Also that some people when serving on jury duty are not paid by their employer for the time they are off. An informal poll was taken with other counties to determine what they pay jurors & it was discovered that amount varies from \$16 to \$50 per day. She added that Judge Boles was recommending that compensation be increased to \$35/day for those serving on jury duty. Motion by J. Aubart/B. Schroeder to approve Resolution to increase compensation for jurors from \$16/day to \$35/day; motion carried unanimously.

2b-e) Consent Calendar.

Motion by J. Kosin/D. Reis to approve minutes of Aug. 7, 2017, Treasurer's report, & travel requests for Corp Counsel & Asst. Corp Counsel as presented; motion carried unanimously.

3) Discuss 2018 Renewal Update on Pierce County Health Insurance Plan

R. McCree & D. Polzin presented details regarding further savings they were able to negotiate with Anthem Health to help reduce costs to Pierce County. Committee thanked CBIZ for their impressive efforts. No

action taken.

5) Discuss/Take Action on Resolution 17-XX to Recognize Pierce County Treasurer & Provide Authorization to Act for Pierce County

K. Fuchs explained that some of the banking contacts want further confirmation that she indeed was elected County Treasurer & thus authorized to access & do business with Pierce County's accounts. She added that this resolution would meet their requirements & requested it be adopted on a first reading. Motion by D. Reis/J. Aubart to approve Resolution to Recognize Pierce County Treasurer Kathryn Fuchs as the County Treasurer. To forward to County Board with request to adopt on first reading; motion carried unanimously.

6) Discuss/Take Action Human Services Reorganization Plan

R. Schmidt explained with some detail about the positions recommended for changed as part of the department's proposal for reorganization. An adjustment to the original reorganization proposal is to keep both CYF Manger positions & change the shared ongoing/Juvenile Justice Social Work positions to 100% ongoing, and not add a new ongoing social work position. A/C J. Miller indicated that the increase would be approx. \$1500/year more than originally estimated, for a total of approx. \$3,500. Motion by D. Reis/B. Schroeder to approve reorganization plan of Human Services Dept.; motion carried unanimously.

7) Discuss/Take Action regarding temporary worker in UW Extension Dept.

J. Miller explained that a temporary employee in UW Extension will soon reach the 500 hour/year limit set by personnel policy & the department still has substantial work to be completed. The request is to retain the same worker for additional hours rather than hiring a new temporary worker & retraining that person. Motion by J. Kosi/B. Schroeder to approve additional 300 hours for temporary worker in UW Extension Dept.; motion carried unanimously.

8) Discuss/Take action on possible changes to the Pierce County Personnel Policy including but not limited to temporary worker hours and wages, exit interview process & travel policy

J. Miller presented several suggestions for possible changes to the Personnel Policy requesting direction from the Committee. Among them were compensation for temporary fair workers in supervisory positions, increase to 1100 hours/year the total allowable hours for a temp worker, travel policy, & issues regarding Exit Interviews. Committee was in favor of pursuing the suggestions in more detail & directed J. Miller to draft necessary documents & bring back to Committee. No action taken.

9) Discuss/Take action on bid to purchase tax deed property; TDF432/106-01019-0200; Village of Bay City

County Clerk J. Feuerhelm informed Committee that this property was advertised as required by Statute but no bids were received. After placing signs on the property one bid was received as follows: James & Pamela Peters in the amount of \$4,500. His recommendation was to accept the bid. Motion by J. Aubart/B. Schroeder to approve bid to purchase Tax Deed property in the Village of Bay City; TDF432/parcel #106-01019-0200 received from James & Pamela Peters in the amount of \$4,500 & provide bidder with a Quit Claim Deed to the same; motion carried unanimously.

10) Future Agenda Items

- Budgets

11) Next Meeting Date

Next regular meeting set for October 2nd, 2017 at 4:00 p.m. in the County Board Room, Courthouse. AC J. Miller reminded Committee that there would be a special meeting on Sept. 27th at 3 p.m. to review department budgets & determine what decisions need to be made to balance the 2018 Budget.

RESOLUTION 17-11
RECOGNIZE PIERCE COUNTY TREASURER AND
PROVIDE AUTHORIZATION TO ACT FOR PIERCE COUNTY

WHEREAS, Kathryn Fuchs won the general election for the Pierce County Treasurer, with said term of office to commence January 3, 2017; and

WHEREAS, Kathryn Fuchs has been acting in said capacity since January 3, 2017, however, various financial institutions with whom Pierce County has a relationship are requesting formal documentation acknowledging and designating Kathryn Fuchs as signatory to official instruments as the Pierce County Treasurer, and to authorize her to act in said capacity; and

WHEREAS, it is the responsibility and obligation of the Pierce County Treasurer, to exercise those duties set forth in §59.25 Wis. Stats. on behalf of Pierce County, and consistent with all laws, statutes, and ordinances, whether, federal, state and local, and under the supervision of the Pierce County Finance and Personnel Committee; and

WHEREAS, Pierce County acknowledged Kathryn Fuchs as the Pierce County Treasurer, and on January 3, 2017 Kathryn Fuchs was administered the oath of office consistent with §59.21 Wis. Stats; and

WHEREAS, Pierce County has a relationship with various financial institutions, as a public depository under Ch. 34 Wis. Stats., or as otherwise is necessary, for the banking and investment needs of Pierce County; and

WHEREAS, Pierce County desires to formally recognize Kathryn Fuchs as the Pierce County Treasurer, with all authority necessary to accomplish the responsibilities and obligations of that office, consistent with the law, in order to meet the best interests of Pierce County; and

WHEREAS, the Finance and Personnel Committee, at its meeting on September 11, 2017, moved to approve this Resolution and recommend its approval to the County Board of Supervisors for adoption on a first reading.

NOW, THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors acknowledges and recognizes Kathryn Fuchs as the Pierce County Treasurer, and authorizes various financial institutions to recognize her actions to act in that capacity, and perform the duties of the Pierce County Treasurer as set forth in §59.25 Wis. Stats., with all authority necessary to accomplish the duties, responsibilities and obligations of that office, consistent with the law, in order to meet the best interests of Pierce County, retroactive to January 3, 2017.

Dated this 26th day of September, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

7.

**Resolutions for Second Reading:
NONE**

8.

**Ordinances for First Reading:
NONE**

9a.

Ordinances for Second Reading:

**Ordinance No. 17-05 Create
Chapter 36, Article III, Section
36-16: Cutoff Time for Filing &
Recording Documents with the
Office of the Register of Deeds**



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Request Form

sgustafs@co.pierce.wi.us <sgustafs@co.pierce.wi.us>

Mon, Jul 17, 2017 at 1:19 PM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us, sgustafs@co.pierce.wi.us

Thank you for submitting request

Response summary

Timestamp

Mon Jul 17 2017 14:19:38 GMT-0400 (EDT)

Username

julie.hines@co.pierce.wi.us

Meeting Date

2017-08-07

Agenda Item

Establish ordinance for Cut-Off Time for Filing and Recording Documents with the Office of Register of Deeds

Requesting Agency

Pierce County Register of Deeds

Background

In order to comply with Wis Stat 59.20(3)(c) and create a standard policy for cut-off time for receipt and recording of paper/electronic documents, we are asking for approval of an ordinance drafted by Corporation Counsel Brad Lawrence. I am asking that the cut-off time be one hour prior to close of business day for courthouse hours. This will give our office time to look over the documents presented in either paper or electronic form, then accept or reject, receipt and record those documents that meet recording criteria.

Staff Recommendation

Julie Hines

Recommended Motion: (Motion by seconded by to approve and authorize)

Approve ordinance

Requestor's email address

julie.hines@gmail.com

ORDINANCE NO. 17-05
Create Chapter 36, Article III, Section 36-16 – Cut-off Time for
Filing and Recording Documents with the Office of the Register of Deeds

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION 1: That Chapter 4, Board of Supervisors, Article III, § 36-16 of the Pierce County Code is hereby created to read as follows:

§ 36-16. Cut-off time for filing and recording documents in the Office of the Register of Deeds.

- A. Pursuant to the authority set forth in Wis. Stat. 59.20(3)(c), the County Board hereby establishes a cut-off reception time for receipt of documents for filing and recording with the Office of the Register of Deeds.
- B. In order to assure sufficient time to complete processing, recording and indexing of documents to conform to the day of reception, a document must be received no later than 3:30 p.m., Monday through Friday, excluding legal holidays.
- C. Documents received after the cut-off reception time shall be processed the next business day.
- D. For all other purposes, the office shall remain open to the public during normal business hours.

SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.

Dated this ____ day of _____, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

10a.

APPOINTEMENTS:

**Board of Adjustment: Re-Appointment
of Barry Barringer, Town of Trenton;
term is from 07/2017 to 06/2020.**

County Board confirmation required.